

**SWALLOW SCHOOL DISTRICT
BOARD OF EDUCATION POLICY**

TECHNOLOGY ACCESS AND USE

Swallow School is committed to student use of technology and communication resources as a tool to expand learning opportunities and conduct scholarly research. The use of technology facilitates global collaboration-- a vital skill for our 21st century learners. Campus servers, laptops, and computers, as well as personal devices, are strictly for educational use consistent with the educational goals of Swallow School and in accordance with the Acceptable Use Policy (AUP) Guidelines which are to be distributed to and signed by students and parents annually.

Among the resources within the scope of this policy and its implementing rules are the following: internet, telephones (including cell phones and the voicemail system), computers (whether used on or off campus), fax machines, digital communications (including email), wireless access points, printers, cameras, personal digital assistants (pda's), removable storage devices, and any other device or equipment that the District reasonably deems to fall within the scope of this policy.

The Swallow School District provides students with access to the District's electronic communication system which includes Internet access. The District system is limited to educational purposes. The term "educational purpose" includes use of the system for classroom activities, career development, and limited, high-quality, self-discovery activities.

Access to the System and Acceptable Use:

Students may utilize electronic communication devices in the classroom for educational purposes when the teacher deems appropriate. All students will have access to the Internet through the District's networked computers and students who choose to bring their personal devices must log in and use the Swallow School filtered wireless network during the school day. The District will maintain a software filter on Internet access. While the district encourages students to use electronic communication devices for educational purposes in the classroom, use is prohibited during passing periods and lunch.

Acceptable use and expectations for students are defined clearly in the Acceptable Use Policy Guidelines which is distributed annually to students and parents for sign off acknowledging receipt and understanding of school district expectations and rules. The use of the District's electronic communication system, including the Internet, is a privilege. Inappropriate use will result in a cancellation of those privileges as well as the possibility of other consequences that are deemed appropriate in relationship to the offense. This could involve school discipline as well as consequences from law enforcement. Further, if a student mistakenly accesses inappropriate information they are to immediately tell a teacher or District employee.

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Any electronic device used on the school network, even if privately owned, is subject to all policies and consequences of the Acceptable Use Policy including: the right to view the content of the device at any time; the right to remove content from the device; and the right to retain the device in the school's possession if there is an infraction to the AUP that deserves that consequence.

The Superintendent or designee will provide parents with an annual reminder via AUP Guidelines and permission slip that they should instruct their student(s) about any additional material that they think inappropriate for them to access.

The District retains the right to review, monitor, audit, intercept, access and disclose all messages or information created, received or sent over District data, voice or video networks, or stored on its equipment. Additionally, email messages, text messages, and other documents created or received by staff may be subject to release in accordance with applicable public records law.

Users of District information technology and communications resources shall have no expectation of privacy with respect to such use. Consequently, all software, email, voicemail, files, digital communications, and other information or documents used, generated, transmitted or received over District data, voice or video networks, or stored on District equipment, are the property of the District.

District Limitation of Liability:

The District makes no warranties of any kind, either expressed or implied, that the functions or the services provided by or through the District computer system will be error-free or without defect. The District will not be responsible for any damage users may experience, including but not limited to, the accuracy or quality of the information obtained through or stored in the system. The District will not be responsible for the financial obligations arising from the use of the system or viruses obtained from use of the network or internet.

Students bring electronic communication devices to school at their own risk. The District will not be held responsible if a personal electronic device is lost, stolen, or misplaced including those that have been confiscated.

Legal References: Wisconsin Statutes - 43.70(2), 19.37, 19.62-19.80, 120.12(1), 943.70, 947.0125
Wisconsin Administrative Code - ADM 12 []
Federal Laws - Children's Internet Protection Act, Title 17 U.S.C.
Electronic Communications Privacy Act [18 U.S.C. §§ 2510-22]

Cross Reference: Board Policy 443
Board Policy 443.1
Board Policy 522.7
Board Policy 522.71
Board Policy 363.2G Guidelines
Access Release and Authorization Form

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Confirmed by: _____, President

_____, Clerk