



SWALLOW SCHOOL DISTRICT

INSPIRING EXCELLENCE SINCE 1844

July 22, 2020

Dear Swallow Families,

This summer, following its directive to reopen school for face-to-face instruction five days per week, the School Board commissioned a Reopening Task Force charged with operationalizing the implementation of federal, state, and local guidelines and requirements, coupled with survey feedback, to carry out this plan.

The Task Force has now met twice and vetted a variety of instructional options. The district has also made investments in learning platforms and other technologies to improve both in-person and virtual learning experiences. Barring another complete closure of school, the two options for families to choose from will include:

- **Option A** - This option includes a return to school for face-to-face instruction five days per week. This will include regular Swallow curricular offerings in all areas and other routine parts of a school day such as lunchtime and recess, following Waukesha County guidelines for mitigation of COVID-19. Should a child be unable to attend school for a short period of time, a virtual experience in sync with their regular class/grade level will be provided until they can return for face-to-face instruction.
- **Option B** - In the event that you feel an in-person face-to-face mode of instruction is not appropriate for your child, you can select a fully virtual experience on a semester-by-semester basis.

In order to provide more details on the two options and allow parents a forum for questions, we are offering two presentations via Zoom yet this week. If you cannot make these meetings, we will be sending a copy of the presentation and FAQs out in follow up correspondence.

Zoom Meeting Information

| Thursday, July 23 - 5:00 PM | Friday, July 24 -8:00 AM |
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| <p>Join Zoom Meeting Meeting ID: 835 7017 7221 Passcode: 39Jkff</p> <p>Phone in option: Dial by your location +1 312 626 6799 US (Chicago) Meeting ID: 835 7017 7221 Passcode: 301060</p> | <p>Join Zoom Meeting Meeting ID: 839 8460 0862 Passcode: QasVg9</p> <p>Phone in option: Dial by your location +1 312 626 6799 US (Chicago) Meeting ID: 839 8460 0862 Passcode: 810901</p> |

Communications Timeline: Below is the anticipated communications timeline for the remainder of the summer. A lot is unfolding and changing each day, and we will continue to update you in accordance with this communications timeline, or sooner if possible.

| When | What | Who |
|--------------------------------------|---|---|
| Weds, July 22 | Letter with Updates | All Parents/Guardians of Swallow Students (Via email) |
| Thursday, July 23 or Friday, July 24 | Informational Zoom Meetings and Q/A with Families | All Parents/Guardians of Swallow Students (Via Zoom) |
| Monday, July 27-Thursday, July 30 | Survey | Each Swallow family household (Via email/link) |
| August 4 | Task Force Meeting - Continued Review of Information from Waukesha County Health Department and Reopening Recommendations Prepared for School Board | Task Force members |
| August 6 | Administrative Update to Families | All Parents/Guardians of Swallow Students |
| August 7 | First Draft of Reopening Plan for School Board Review, Feedback, and Approvals as Needed | School Board Task Force presenters |
| August 18 | Task Force Meeting - Continued Review of Information from Waukesha County Health Department and Reopening Recommendations Prepared for School Board | Task Force members |
| August 26 | Updated Draft of Reopening Plan for School Board Review and Approvals as Needed | School Board Task Force presenters |

THANK YOU FOR YOUR PATIENCE!

Thank you for your patience as we work through these re-entry plans. We realize you will have many questions not just now, but as the start of school draws nearer. We are committed to working with all families, local school districts, and the Waukesha County Health Department to create the most effective environment for ALL of our students, staff, and families.

We hope to see you on the Zoom calls over the next few days as we share more in-depth information with you and look forward to each family’s participation on the survey next week.

Stay Safe and Be Well!

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